

KING GEORGE'S MEDICAL UNIVERSITY U.P., LUCKNOW

ENTRANCE EXAMINATION FOR ADMISSION TO THE TWO YEARS
MASTER IN HOSPITAL ADMINISTRATION
FULL TIME COURSE
"AICTE APPROVED AND UGC RECOGNISED DEGREE"
FOR THE SESSION 2017



Information Brochure

- **Application form Available (Online) : 15 June 2017 (Thursday)**
- **Last Date for Application Submission : 15 July 2017 (Saturday)**
- **Admit card available online from : 17 July 2017 (Monday)**
- **Entrance Examination : 19 July 2017 (Wednesday)**
- **Place of Examination : KGMU, Lucknow**
- **List of Selected Candidates for GD/PI : 22 July 2017 (Saturday)**
- **Conduct of GD/PI : 24 July 2017 (Monday)**
- **Declared Merit List : 28 July 2017(Friday)**
- **Last Date for Deposition of Fee : 31 July 2017 (Monday)**
- **Commencement of course : 01 August 2017 (Tuesday)**

Website: www.kgmcindia.edu/www.kgmu.org.

E-mail-mhaee2017@gmail.com

Phone No.: 0522-2258727, Fax No.- 0522-2257539

For website issues (10:00 AM- 6:00 PM) on working days +918381892800

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Important Information

Application and Entrance Examination Fee

Candidates for the entrance test will have to pay a fee of **Rs. 2000/- for Gen & OBC** and **Rs. 1200/- for SC/ST** payable through Allahabad Bank or HDFC Bank. **Examination Fee shall be submitted with prescribed application form and online only.**

No application form shall be received by post.

Official Bank for submission of Fee is Allahabad Bank and HDFC Bank (Any CBS branch in India or by Master / Visa Card)

Payment of examination fee:

- (A) By Credit card /Debit card (Master/Visa card only) or Net banking till 15 July 2017 Candidate can directly proceed for filling of application form after payment.
- (B) Candidate can also deposit cash through bank Challan of Allahabad Bank/ HDFC Bank till **12 July 2017**. For this first download Bank Challan from website www.kgmu.org and deposit the examination fee in any branch of Allahabad Bank or HDFC Bank branch in India. The Candidate will be provided a receipt with transaction ID number on its deposition. It is required to upload scanned copy of this Bank receipt with the transaction ID for filling the application form. In case of payment by Bank Challan candidate is required to re-login with their login ID and Password two working days after making payment. Candidate is required to keep scanned copy of bank receipt ready for filling of the application form at this stage.

Address for Correspondence

MASTER IN HOSPITAL ADMINISTRATION.(Entrance Exam)
Office of the Controller of Examinations, Pariksha (PHI) Bhawan,
King George's Medical University UP, Lucknow 226003
Phone: 0522- 2256631/2258727.
Email: mhaee2017@gmail.com

Application Form Available (online)
Last date for application
Admit card available online from

15th June 2017
15th July 2017
17th July 2017

Admit card can also be obtained in person (in case of inability to download) on 18th July 2017 between 10:00 AM to 4:00 PM or on 19th July 2017 between 9 .00 AM to- 10.00 AM from office of Controller of Examination, Pariksha Bhawan (PHI), KG Medical University Lucknow on Payment of Rs.100/-

Examination	19 July 2017 (Wednesday) 11.00AM to 2.00PM Reporting time 10:00 AM
Centre for examination	Lucknow (Details on admit card)
List of Selected Candidate for GD/PI	22 July 2017

Eligibility for Admission:

Graduates from relevant background (MBBS, BDS, BUMS, BAMS, BHMS, Bachelor Hospital Administration), with minimum 50% of marks. 5% additional weightage will be given to valid CAT, MAT, GMAT, CMAT, XAT, ATMA entrance exam score, above 60 percentile.

Selection of Candidates:

Students matching eligibility criteria can apply for Master in Hospital Administration (MHA) Course. After submitting the application, all students have to appear for entrance examination to be conducted by KGMU. Students qualifying entrance examination with minimum 50 % marks for general candidate and minimum 45 % marks for reserve category will be eligible for GDPI to be conducted by Dept of Hospital Administration KGMU. Weightage given to Entrance Exam Score will be 75%, CAT/MAT/XAT/ATMA score 5% and to Group discussion/ Personal Interview will be 20% to draw the merit list.

The interview board for GDPI will consist of

- HOD Dept of Hospital Administration
- External Expert
- ST/SC Faculty Member
- OBC Faculty Member
- VC Nominee

Admission to MHA Course would be offered based on merit. Reservation of seats will be in accordance with KGMU / Govt norms as under:-

Detail	UR	OBC	SC	ST	Total seats
% category wise	50%	27%	21%	02%	100%
No. of Seats	30	16	13	01	60

Note - In case no candidate is available against reserved seat, the vacant seat shall be filled in accordance with KGMU/ Govt norms.

Number of Seats:

- Sixty (60), as per All India Council for Technical Education (AICTE) norms.
- A batch of 30 students will be admitted in each session, ie, August-July and February-January.

Duration of Program:

2 years Full Time.

The student upon successful completion of the course will be awarded "Master in Hospital Administration" from King George's Medical University, Lucknow.

Examination Passing Criteria:

- The course is spread out in Four (04) semesters each of Six (06) months.
- Attendance:** Minimum 80% attendance is mandatory in each semester. 80% attendance will also be compulsory during summer training program. Student with deficient attendance will not be permitted to appear in semester exam.
- It is compulsory to secure 50% marks in each paper individually and collectively to pass.
- If a candidate fails in any of the paper in a semester examination, she/he will be given the chance to appear in the paper after every three (03) months. However she/he will be permitted to attend the classes with next semester.

5. After each semester an internal examination will be conducted.
6. External examination will be conducted after conclusion of semester IV, which will comprise of:
 - (a) Case Studies / Projects completed by the student.
 - (b) Dissertation
 - (c) Viva voice
 - (d) Practical Examination
 - (e) Theory Examination
7. Candidate can appear in final examination only after clearing all semester examinations.

Application Form

- a) A candidate seeking admission in MHA programme is required to fill online Application given at the end of prospectus by submitting the required fees.
- b) The Application Form duly completed will be uploaded by the candidate on the KGMU website before last date along with following documents:-
 - i) Graduation Mark sheet and Degree
 - ii) Score sheet of CAT, MAT, GMAT, CMAT, XAT, ATMA exam
- c) Students are requested to bring originals with self-attested photocopy of above documents at the time of GD/PI.

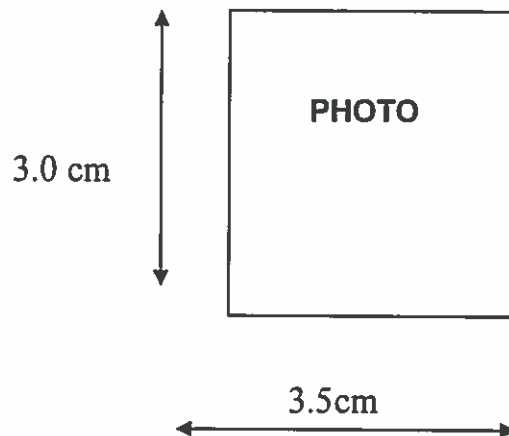
Fee Structure

1. Form submission, Entrance examination and Group Discussion / Personal Interview
–(a) Rs.2000/-(for General/OBC) (b) Rs.1200/-(for SC/ST candidates)
2. Qualified candidates have to deposit course fee of Rs. 50,000/- per semester at the beginning of each semester. The admission of the candidate to the course is only tenable once the semester fee has been deposited.
3. **Examination fee:** as per University norms.
4. **Miscellaneous:** for availing any campus facility as per university norms.



Online Application Procedure

- Application shall be submitted online only using Internet.
- Online application can be submitted on website www.kgmcindia.edu, www.kgmu.org.
- First register and create your **Login ID** and **Password** on the website.
- **Payment for examination fee can be done as under- :**
 - (a) **Online:** By Credit Card / Debit Card (Master/Visa Only) or Net banking. You can directly proceed for filling of application form after payment.
 - (b) **Offline:** You can also deposit CASH through Bank Challan of Allahabad Bank / HDFC Bank. For this first download bank challan form and deposit the fee in any branch of the Allahabad Bank or HDFC bank branch in India. You will be provided a receipt with Transaction ID number on its deposition. **Please upload scanned copy of this bank receipt with this Transaction ID for filling the Application Form.** In case of payment by bank challan you need to re-login with your login ID and Password two working days after making payment in bank. Please have a scanned copy of bank receipt ready for filling the application form at this stage.
- Please upload your scanned signature and recent passport size colour photograph as per measurements given below.



- The photograph should be full face, from front, with white background and without spectacles. The format (.jpg) should be at least 300 dpi (200-500 KB size) (For each Sample given online)
- For your personal reference please take a print out of the completed application form.

Note-

1. The number of seats may vary as per discretion of the Honorable Vice-Chancellor, KGMU, UP Lucknow.

INSTRUCTIONS FOR CANDIDATES

1. Candidates will be allowed to enter the examination hall only on production of Admit Card.
2. Examination will be of 3 hour duration and will start at 11.00 a.m. sharp.
3. **Reporting time will be 10.00AM at the Examination centre.**
4. Candidates are required to be present at the examination center 60 minutes before the commencement of the examination and to be seated 30 minutes before the time of examination.
5. **No candidate will be allowed to enter the examination center 15 minutes after the seating time.**
6. Candidate will be allowed to leave the examination hall only after completion of examination.
7. Candidates shall sign the attendance sheet when directed to do so by the invigilators.
8. Candidates shall not be allowed to carry any textual material, printed or written matter or bits of paper or any other material except the admit card inside the examination hall. **Pagers, cellular phones, pens, wrist watches and electronic gadgets of any kind are strictly prohibited in the examination hall and shall be treated as use of unfair means. Candidates are advised not to bring these to the Examination Hall as there is no provision for safe keeping.**
9. Candidates shall observe strict silence and attend to their paper. Any disturbance in the examination shall be deemed as misbehavior and the defaulting candidate shall forfeit the right to continue in the examination hall. The decision of the Center Superintendent shall be final.
10. **Examination will be on MCQ basis in English language only.**
11. **There will be 200 multiple choice Questions.**
12. **The MCQ has "One Correct option. There shall be no negative marking.**
13. **Candidates shall enter the roll number on the top of the question booklet and no where else. Rough work, if any, may be done on the question booklet and not on the response sheet.**
14. Candidate should ensure that the provided question booklet contains all the pages intact within 10 minutes of commencement of examination.
15. **The question booklet along with the response sheet will have to be deposited with the Invigilator of the examination hall after the completion of examination.**
16. No candidate should leave his/her seat in the examination hall without the permission of the Invigilator until he/she finally submits the question booklet and response sheet to the invigilator.
17. No candidate shall copy from the paper of any other candidate or permit his/her own papers to be copied or attempt to give or attempt to obtain irregular assistance of any description.
18. **The question booklet and response sheet are not to be taken out of the examination hall under any condition.**
19. **USE THE PROVIDED BALL PEN ONLY**
20. Last copy of OMR sheet will be given to the candidate.
21. Candidate should be careful while filling the circle provided in the OMR Answer sheet and no representation shall be entertained for wrong filling. No correction by overwriting/crossing/use of rubber/whitener is allowed. No marks for such answer will be awarded. There is no negative marking. The answer key shall be uploaded on the KGMU website after the declaration of the result
22. Document verification will be performed at the time of Admission.
23. The candidate should be medically fit to pursue the course. Additional medical check-up may be done before admission. The candidates who are in the merit list are required to submit certificate of physical fitness.
24. Appearing in the Examination does not automatically mean that the candidate is eligible to the admission. The eligibility shall be decided at the time of Counseling /Admission and subsequently by going through original documents.

25. Cutoff marks for Entrance Examination merit is 50% for Unreserved and OBC and 45% for SC/ST Category.
26. In the event of tie obtaining same marks, the merit will be decided on the basis of higher marks obtained by the candidate in graduation; subsequently the higher age candidate will get the benefit.
27. There is no hostel facility in King George Medical University, Lucknow.
28. Any dispute in regard to any matter referred to herewith shall be subject to the Jurisdiction of Allahabad High Court of Judicature, Lucknow Bench only.

Failure to maintain the discipline and to observe these instructions at the time of examination/admission shall disqualify the candidate from taking the present examination/admission and also from subsequent examination.

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