

KING GEORGE'S MEDICAL UNIVERSITY U.P., LUCKNOW
ENTRANCE EXAMINATION FORM FOR ADMISSION TO THE TWO YEARS
MASTER IN HOSPITAL ADMINISTRATION
COURSES
“AICTE APPROVED AND UGC RECOGNISED DEGREE”
FOR THE SESSION 2018
Advertisement-2.3



Information Brochure

- **Application form Available (Online) : 15 May 2018 (Tuesday)**
- **Last Date of Application : 10 July 2018 (Tuesday)**
- **Admit card available online From : 17 July 2018 (Tuesday)**
- **Entrance Examination : 22 July 2018
(11.00 AM-2.00PM) (Sunday)**
- **Place of Examination : KGMU, Lucknow**
- **List of Selected Candidate for GD/PI : 24/07/2018(Tuesday)**
- **Conduct of GD/PI : 25/07/2018 (Wednesday)**
- **Result : 27/07/2018 (Friday)**
- **Commencement of course : 01 Aug 2018 (Wednesday)**

Website: www.kgmcindia.edu/www.kgmu.org.

E-mail-eecoekgm@gmail.com

Phone No.: 0522-2258727, Fax No.- 0522-2257539

For website issues (10:00 AM- 6:00 PM) on working days +918840240977

Important Information

Application and Examination Fee

Candidates for the entrance test will have to pay a fee of **Rs. 2000/- for Gen & OBC** and **Rs. 1200/- for SC/ST** payable through Allahabad Bank or HDFC Bank. **Examination Fee shall be submitted with prescribed application form and online only.**

No application form shall be received by post.

Official Bank for submission of Fee is Allahabad Bank and HDFC Bank (Any CBS branch in India or by Master / Visa Card)

Payment of examination fee:

- (A) By Credit card /Debit card (Master/Visa card only) or Net banking till 10th July 2018 Candidate can directly proceed filling of application form after payment.
- (B) Candidate can also deposit cash through bank Challan of Allahabad Bank/ HDFC Bank till **07th July 2018** For this first download bank Challan from website www.kgmu.org and deposit the examination fee in any branch of Allahabad Bank or HDFC Bank branch in India. The Candidate will be provided a receipt with transaction ID number on its deposition. It is required to upload scan copy of this Bank receipt with the transaction ID for filling the application form. In case of payment by bank Challan candidate is required to re-login with their login ID and Password. Two working days after making payment, candidate will be able to fill the application form. Candidate is required to keep scanned copy of bank receipt ready for the filling of the application form at this stage.

Address for Correspondence

MASTER IN HOSPITAL ADMINISTRATION.

Office of the Controller of Examinations, Pariksha (PHI) Bhawan,

King George's Medical University UP, Lucknow 226003

Phone: 0522- 2256631/2258727.

E-mail-eccoekgmu@gmail.com

Application Form Available (online)

15 May 2018

Last date for application

10 July 2018

Admit card available online from

17 July 2018

*Admit card can also be obtained in person (in case of inability to download) on **22nd July 2018** between 09:00 AM to 10:00 AM from office of Controller of Examination, Pariksha Bhawan (PHI), KG Medical University Lucknow on Payment of Rs.100/-*

Examination	22 July 2018 11.00AM to 2.00 PM Reporting time 10:00 AM
Center for examination	Lucknow (Details on admit card)
Result	27/07/2018

MASTER IN HOSPITAL ADMINISTRATION Course (2 Years) for academic Session 2018

For admission to Masters in Hospital Administration (MHA) course for the session-2018 (2 Years) K.G. Medical University UP, Lucknow

(A). Eligibility for Admission:

- i. Graduates from relevant background i.e. MBBS, BDS, BUMS, BAMS, BHMS, Bachelor Hospital Administration, with minimum 50% of marks.
- ii. Age of the applicant should be less than 35 years on the last date of submitting the application form.

(B). Selection & Reservation:

Selection of candidates: It will be two-step process:-

- i. Students matching eligibility criteria can apply for Master in Hospital Administration (MHA) course.
- ii. All applicants will have to appear for Entrance Examination to be conducted by KGMU. Those students who qualify Entrance Examination with minimum 50% marks for general & OBC category and 45% for reserve category will be eligible for personal interview.
- iii. Personal Interview will be conducted by selection Board detailed by KGMU.
- iv. Students qualifying Personal Interview with minimum 50% will be eligible for merit list.
- v. Merit list will be drawn out of the total marks obtained in entrance examination and personal interview Entrance Exam 200 Marks + Personal Interview 40 Marks.

(C). Examination passing criteria:

- i. Course is spread in 4 semesters each of 6 months.
- ii. Attendance: minimum: 80% attendance is mandatory in each semester. 80% attendance will be compulsory during summer training programme. Student will deficient attendance will not be permitted to appear in semester exam.
- iii. It is compulsory to secure 50%marks in each paper individually and collectively to pass.
- iv. If candidate fails in any paper in semester examination she/he will be given the chance to appear in paper after ever 3 month. However he will be permitted to attend the class with next semester.
- v. He/she will be eligible to appear for Final/External Examination only after passing all semester.
- vi. Final/External will be conducted after conclusion of semester IV, which will comprise of:
- vii. Case studies/Projects completed by students – 200 marks maximum @ 50 marks per case study.
- viii. Dissertation – 200 marks maximum.
- ix. Theory Exam – Four paper; one paper to represent each semester; 400 marks maximum @ 100 marks per semester.
- x. Practical Examination and viva voice – 200 marks maximum.
- xi. Candidate can appear in Final/External Examination only after clearing all semester examinations completion of case studies and submission of dissertation.

- HOD Dept of Hospital administration
- External Expert
- ST/SC Faculty Member
- OBC Faculty Member
- VC Nominee

Admission to MHA Course would be offered based on merit. Reservation of seats will be in accordance with KGMU / Govt norms as under :-

Detail	UR	OBC	SC	ST	Total seats
% Category wise	50%	27%	21%	02%	100%
No of Seats*	30	16	13	01	60

Note - In case no candidate is available against reserved seat, the vacant seat shall be filled in accordance with KGMU/ Govt norms.

Number of Seats:

Sixty (60), as per All India Council for Technical Education (AICTE) norms.

*Can vary at the discretion of the Hon'ble Vice Chancellor.

Duration of Program:

2 years Full Time.

The student upon successful completion of the course will be awarded “Master in Hospital Administration” from King George’s Medical University, Lucknow.

Application Form

- a) A candidate seeking admission in MHA programme is required to fill online Application given at the end of prospectus by submitting the required fees.
- b) The Application Form duly completed will be uploaded by the candidate on the KGMU website before last date.
- c) Photocopies of the following certificates, duly self-attested, will be uploaded with the Application Form:
 - i) Graduation Degree
 - ii) Score sheet of CAT, MAT, GMAT, CMAT, XAT, ATMA entrance exam
- d) Students are requested to carry originals with self-attested photocopy of their credentials at the time of GD/PI along with them.

Fee Structure

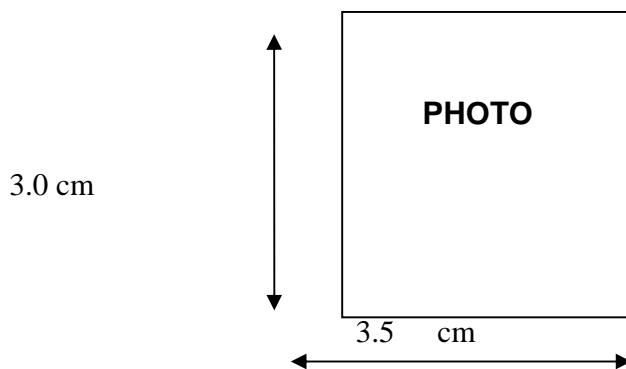
1. Form submission, Entrance examination and Group Discussion / Personal Interview –
(a) Rs. 2000/- (for General/OBC) (b) Rs.1200/- (for SC/ST candidates)
2. Qualified candidates have to deposit course fee of Rs. 50,000/- per semester at the beginning of each semester. The admission of the candidate to the course is only tenable once the semester fee has been deposited.
- 3. Examination fee:** as per University norms.
- 4. Miscellaneous:** for availing any campus facility as per university norms.

Note-:

- **No Application Form shall be received by post.**
- **Official Bank for submission of Fee is Allahabad Bank and HDFC Bank (Any CBS branch in India or by Master / Visa Card)**

Online Application Procedure

- Application shall be **submitted online only** using Internet.
- **Online application can be submitted on website www.kgmcindia.edu, www.kgmu.org.**
- First register and create your **Login ID** and **Password** on the website.
- **Payment for examination fee can be done as under- :**
 - (a) **Online:** By Credit Card / Debit Card (Master/Visa Only) or Net banking. You can directly proceed for filling of application form after payment.
 - (b) **Offline:** You can also deposit CASH through Bank Challan of Allahabad Bank / HDFC Bank. For this first download bank challan form and deposit the fee in any branch of the Allahabad Bank or HDFC bank branch in India. You will be provided a receipt with Transaction ID number on its deposition. **Please upload scanned copy of this bank receipt with this Transaction ID for filling the Application Form.**
- **In case of payment by bank challan** you need to re-login with your login ID and Password two working days after making payment in bank only then you will be able to fill application form. Please have a scanned copy of bank receipt ready for filling the application form at this stage.
- Please upload your passport size colour photograph as per measurements given below.



- **The photograph should be full face, from front, with white background and without spectacles. The format (.jpg) should be at least 300 dpi (200-500 KB size)**
- For your personal reference please take a print out of the completed application form.

Note-

1. **The number of seats may vary as per discretion of the Honorable Vice-Chancellor KGMU, UP Lucknow**

INSTRUCTIONS FOR CANDIDATES

1. Candidates will be allowed to enter the examination hall only on production of Admit Card.
2. Examination will be of 3 hour duration and will start at 11.00 a.m. sharp.
3. Age of the applicant should be less than 35 years on the last date of submitting application form.
4. **Reporting time will be 10.00AM at the Examination center.**
5. Candidates are required to be present at the examination center 60 minutes before the commencement of the examination and to be seated 30 minutes before the time of examination.
6. **No candidate will be allowed to enter the examination center 15 minutes after the seating time.**
7. Candidate will be allowed to leave the examination hall only after completion of examination.
8. Candidates shall sign the attendance sheet when directed to do so by the invigilators.
9. Candidates shall not be allowed to carry any textual material, printed or written matter or bits of paper or any other material except the admit card inside the examination hall. **Pagers, cellular phones, pens, wrist watches and electronic gadgets of any kind are strictly prohibited in the examination hall and shall be treated as use of unfair means. Candidates are advised not to bring these to the Examination Hall as there is no provision for safe keeping.**
10. Candidates shall observe strict silence and attend to their paper. Any disturbance in the examination shall be deemed as misbehavior and the defaulting candidate shall forfeit the right to continue in the examination hall. The decision of the Center Superintendent shall be final.
11. **Examination will be on MCQ basis in English language only.**
12. **There will be 200 multiple choice Questions.**
13. **The MCQ has "One Correct option. There shall be no negative marking.**
14. **Candidates shall enter the roll number on the top of the question booklet and no where else. Rough work, if any, may be done on the question booklet and not on the response sheet.**
15. Candidate should ensure that the question booklet provided to him contains all the pages intact within 10 minutes of commencement of examination.
16. **The question booklet along with the response sheet will have to be submitted to the Invigilator after the completion of examination.**
17. No candidate should leave his/her seat in the examination hall without the permission of the Invigilator until he/she finally submits the question booklet and response sheet to the invigilator.
18. No candidate shall copy from the paper of any other candidate or permit his/her own papers to be copied or attempt to give or obtain irregular assistance of any description.
19. **The question booklet and response sheet are not to be taken out of the examination hall under any condition.**
20. **USE THE PROVIDED BALL PEN ONLY**
21. Last copy of OMR sheet will be given to the student.
22. Candidate should be careful while filling the circle provided in the answer sheet and no representation shall be entertained for wrong filling. No correction by overwriting/crossing/use of rubber/whitener is allowed. No marks for such answer will be awarded. There is no negative marking. The answer key shall be uploaded on the **KG MU** website after the declaration of the result
23. Document verification will be performed at the time of Admission.
24. The candidate should be medically fit to pursue the course. Additional medical check-up may be done before admission. The candidates who are in the merit list are required to submit certificate of physical fitness
25. Appearing in the Examination does not automatically mean that the candidate is eligible to admission. The eligibility shall be decided at the time of counselling/ Admission and subsequently by going through original documents.
26. Cutoff marks for Entrance examination merit is 50% for Unreserved and OBC and 45% for SC/ST Category.
27. In the event of tie obtaining same marks, the merit will be decided on the basis of higher marks obtained by the candidate in graduation; subsequently the higher age candidate will get the benefit.
28. There is no hostel facility in King George Medical University, Lucknow.
29. Any dispute in regard to any matter referred to here with shall be subject to the Jurisdiction of Allahabad High Court of Judicature, Lucknow Bench only.

Failure to maintain the discipline and to observe these instructions at the time of examination/admission shall disqualify the candidate from taking the present examination/admission and also from subsequent examination.